

JUDICIAL BOARD HEARING NOTIFICATION

CHAPTER OF PHI SIGMA KAPPA

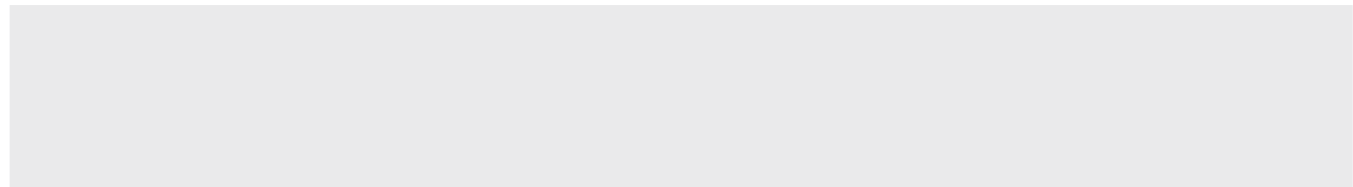
Date: _____

Member/Associate Member Name: _____

Subject: Judicial Board Hearing Notification – Confidential

Dear: _____ (*member/associate member first name*).

The Judicial Board of _____ (*chapter*) of Phi Sigma Kappa Fraternity requires you to attend the Judicial Board hearing on the date of _____ at the time of _____ at the following location _____,



This information is confidential and should not be shown to or discussed with anyone.

You may at the time of the meeting present any information to the allegations during the hearing. You have the right to know the name(s) of the witnesses to the alleged violation. No Judicial Board member may discuss these proceedings prior to the hearing. A Judicial Board member will take minutes throughout the hearing.

If you cannot attend, you must contact _____, Chapter Sentinel, no later than 48 hours before the scheduled hearing time with two alternative dates and times. This rescheduled meeting must take place within five days of the originally scheduled hearing, unless extenuating circumstances apply. If you do not notify the Sentinel within the required time, or if you fail to attend the Judicial Board hearing, the review will proceed in your absence and Judicial Board may impose sanctions without your involvement.

After the hearing, you will have 48 hours to appeal the applicable imposed sanctions to the Executive Board.

You have the right to ask any questions of the Sentinel and/or applicable advisers regarding the Judicial Board process prior to the hearing, however you may not discuss the alleged violations until the hearing.

For the Judicial Board,

Sentinel

CC: _____

Applicable adviser