

JUDICIAL BOARD HEARING MINUTES

CHAPTER OF PHI SIGMA KAPPA

Date: _____

Time: Begin: _____

Adjourn: _____

Members Present:

- Sentinel: _____
- Junior member: _____
- Sophomore member: _____
- Member at large: _____
- Member at large: _____
- Adviser: _____

Opening Statement:

This is the _____ Chapter of Phi Sigma Kappa Judicial Board hearing for _____ (*member/associate member's name*). The Judicial Board has asked for you to come to this hearing in order to discuss the following allegations:

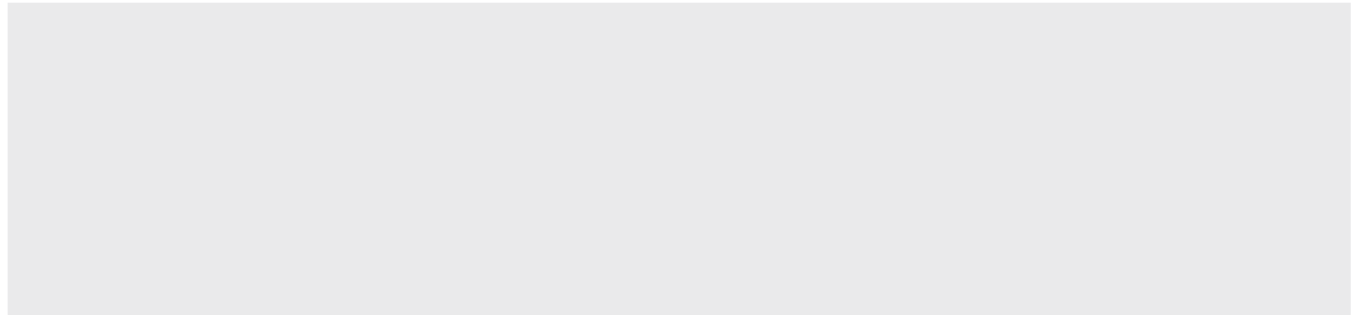
Everything discussed in this hearing is confidential. You may not discuss these proceedings outside of this meeting. The board will be discussing this proceeding only with the necessary officers and advisers for direction and assistance. _____

(*member/associate member's name*), do you verify you received the information regarding your rights to bring evidence and to appeal? _____ (*type "yes" upon member's verification*). Do you have any evidence to provide the board?

Discussion with member/associate member:

Deliberation by Judicial Board:

Following discussion, Sentinel asks member/associate member to depart the hearing at _____ time for Judicial Board to deliberate and vote on a sanction.



Vote by Judicial Board:

_____ (input how many voted for sanction; example: 4/6)

Following the vote, Sentinel invites the member/associate member to return to the hearing at _____ (time).

Closing Statement to be read by Sentinel:

Based on our discussion and evidence presented here, the Judicial Board has voted to implement _____ as a sanction(s).

You have 48 hours to submit a written appeal to the Executive Board. During this appeal process, the sanction remains in place. Please note that the confidentiality of this process still applies, and as previously stated, you may not discuss these proceedings with anyone outside this meeting. Sharing the outcome of these proceedings with anyone (including but not limited to: family members, friends, members of the chapter, members of the press, attorneys, campus officials, or an audience on social media) could result in additional sanctions up to and including expulsion from the Grand Chapter.

Do you, _____ (member/new member's name), understand the sanction and appeal process, and upholding the confidentiality policy? _____ (type "yes" upon member's verification)

Respectfully submitted,

Electronic signature of minute taker

Hearing minutes endorsed by:

Sentinel

Adviser present