

PHI SIGMA KAPPA

Premium Allocation Guidelines

All discounts and additions will be applied to the current insurance premiums. Those additions and discounts that require submission of information must be completed every year.

Discounts

A. Alcohol Free Housing: -10%

Those chapters that have gone or become alcohol free will receive a discount of 10%. Chapters must submit written notice to the Grand Chapter of their status by July 1 to receive the discount.

B. No Housing: -10%

Those chapters with no housing will receive a 10% discount. Chapters must submit written notice to the Grand Chapter of their status by July 1 to receive the discount. The Grand Chapter will determine upon application for this discount whether or not the chapter has housing or not.

C. Outstanding Chapters: -5%

Those chapters receiving the Herbert Brown Outstanding Chapter Award at the current year Convention/Shonk Leadership School will receive a 5% discount.

D. Colony Discount: -20%

All colonies receive an automatic 20% discount.

E. Attendance at Leadership School or General Convention: up to -15%

Chapters who are represented at the Shonk Leadership School or a General Convention will receive a discount in their liability premium according to the following table:

3 delegates, -10%

4+ delegates, -15%

- Delegates whose registration is paid for by the Grand Chapter or Foundation do not count towards the total number registered for their chapter (i.e. Zillgitt Leadership Institute delegates)

F. Increase in Number of Initiates: up to -5%

Chapters will receive a 1% discount for each new member (up to a maximum 5% discount) they initiate above last year's initiate total for their chapter.

G. Increase in Chapter Size: up to **-5%**

Chapters who have increased their chapter census from the prior year will receive a 1% discount for each man increase (up to a maximum 5% discount) over the previous year's figure. Census figures will be derived from the fall insurance billings.

H. Outstanding Financial Chapter: **-5%**

Those chapters carrying a \$0.00 balance or a credit balance with the Grand Chapter on June 30th annually will receive a 5% discount. Chapters with open payment plans are not eligible to receive this discount.

I. Installed Sprinkler System: **-10%**

Chapters living in housing that have approved and operating sprinkled system covering the living and common areas (not including attic or basement, unless inhabited) will receive a discount of 10%. This does not apply to those chapters with no housing.

Additions

A. Phi Sigma Kappa Risk Management Policy Violations: see below

1. Should a chapter/colony have violated any of the Alcohol or Drug Policies during the academic year, a **10%** penalty will be applied for each policy violated, up to a maximum penalty of **20%** per incident, as determined by the Grand Council.
2. Should a chapter/colony have violated the hazing policy (as described in the Risk Management Policies) during the academic year, a **10%** penalty will be applied, as determined by the Grand Council.
3. Should a chapter/colony have violated any risk management policy during the academic year, they may forfeit any discounts received upon a subjective review by the Grand Council or Executive Director.

B. Lack of attendance at Leadership School or General Convention: **+5%**

Educational sessions at these annual meetings focus directly on Phi Sigma Kappa Risk Management Policies and practices. Failure to have delegates of your chapter attending these sessions indicates that the chapter is not receiving the same risk management education as other chapters and therefore is at a higher level of risk.

C. Lack of attendance at Regional Conclaves/LEAD Phi Sig: **+5%**

Educational sessions at these annual meetings focus directly on Phi Sigma Kappa Risk Management Policies and practices. Failure to have delegates of your chapter attending these sessions indicates that the chapter is not receiving the same risk management education as other chapters and therefore is at a higher level of risk.

- D. Not Participating in Fall and Spring Risk Awareness Weeks: +5% (for each)
 If a chapter fails to participate in Fall and Spring Risk Awareness Weeks, it will be assumed that the chapter has not educated its members on the Grand Chapter's risk management policies and practices. Therefore, the chapter would be considered to have a higher level of risk. Chapters would receive credit for participating by returning the completed certification forms by the deadlines.
- E. Financially Delinquent Chapter: up to +20%
 Any chapter with a past due balance (defined as any balance greater than \$100 over 30 days past the date of the original posting) as of June 30th will receive an addition according to the following table.

Chapter Balance	% Increase
\$100 \$499	5%
\$500 \$999	7%
\$1000 \$1499	10%
\$1500 \$1999	13%
\$2000 \$2499	15%
\$2500 \$2999	17%
\$3000+	20%

Chapters that are on payment plans (defined as chapters that have signed a promissory note and have had a balance transferred to a '399' account) will not have their payment plan balance susceptible to the above increases. If, however, they have fallen behind on their designated payments, the total amount of past due payments will be added to their current account balance and this number will be used to calculate the addition.

- F. Claims History: up to +35% Chapters with insurance claims in the *previous 3 years* will receive an addition according to the following table:

- One Claim: Closed with no payment **0%**
 Open or Closed with payment or reserve <\$3500 **+5%**
 Open or Closed with payment or reserve of \$3500-\$10,000 **+10%**
 Open or Closed with payment or reserve >\$10,000 **+25%**
- Two Claims: Closed with no payment **+3%**
 Open or Closed with payments and reserves <\$3500 **+10%**
 Open or Closed with payments and reserves of \$3500-\$10,000 **+25%**
 Open or Closed with payments and reserves >\$10,000 **+30%**
- Three Claims: Closed with no payment **+5%**
 Open or Closed with payments and reserves <\$3500 **+15%**
 Open or Closed with payments and reserves of \$3500-\$10,000 **+30%**
 Open or Closed with payments and reserves >\$10,000 **+35%**